



**In the Supreme Court of Iowa**

<b>In the Matter of Standard</b>	)	
<b>Forms of Pleadings for</b>	)	
<b>Small Claims Actions—Chapter 3</b>	)	<b>Order</b>
<b>of the Iowa Court Rules</b>	)	

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Iowa Code Section 631.15 (2011) expressly provides, in part: “The supreme court shall prescribe standard forms of pleadings to be used in small claims actions. Standard forms promulgated by the supreme court shall be the exclusive forms used.” In May 2011, the supreme court established the Small Claims Forms Advisory Committee (SCFA Committee) to develop streamlined, uniform, and easily understandable small claims pleadings forms for statewide use in small claims courts. The court directed the SCFA Committee to use forms the Clerks Manual Committee had previously developed for the foundation of its work and to continue the earlier work on the forms of the Steering Committee on Self-Represented Litigation.

The SCFA Committee submitted a proposed set of forms, which the court posted to the judicial branch website for public comment. The comment period expired December 22, 2011. Since then the SCFA Committee has been working to revise the proposed forms in line with the public comments received. The committee has also developed two additional forms: Form 3.16 Affidavit of Default and Form 3.25 Request for General Execution (Praecipe). Finally, the forms include, where appropriate, the revised ADA notice required on court-generated documents as set forth in the court’s May 1, 2012, Supervisory Order.

The SCFA Committee now recommends amendments to current small claims forms, as well as adoption of a number of new small claims forms.

The new set of forms includes amendments to some current forms and a number of new forms:

Form 3.1	Original Notice and Petition for a Money Judgment (formerly Form 3.1 Original Notice—Action for Money Judgment)
Form 3.2	Original Notice and Petition for a Money Judgment for Taxes Owed
Form 3.3	Original Notice and Petition for a Money Judgment against a Nonresident Motor Vehicle Owner or Operator Defendant (formerly Form 3.12 Original Notice—Nonresident Motor Vehicle Owner or Operator)
Form 3.4	Original Notice and Petition for a Money Judgment against a Nonresident Defendant or a Foreign Corporation Defendant (formerly Form 3.11 Original Notice—Foreign Corporation or Nonresident Defendant)
Form 3.5	Original Notice and Petition for Replevin (formerly Form 3.10 Original Notice—Action of Replevin)
Form 3.6	Original Notice and Petition for Forcible Entry and Detainer (formerly Form 3.2 Original Notice—Action for Forcible Entry and Detainer)
Form 3.7	Original Notice and Petition against Third Party Defendant(s) (formerly Form 3.7 Original Notice—Cross-petition Against Third Party)
Form 3.8	Original Notice and Petition for Disposition of Abandoned Property
Form 3.9	Original Notice and Petition for Intervention (formerly Form 3.9 Petition of Intervention)
Form 3.10	Reserved
Form 3.11	Appearance and Answer of Defendant(s) (formerly Form 3.4 Appearance and Answer of Defendant)
Form 3.12	Appearance and Answer of Third Party Defendant(s) (formerly Form 3.8 Appearance and Answer of Third Party Defendant)
Form 3.13	Counterclaim against Plaintiff(s) (formerly Form 3.5 Counterclaim)
Form 3.14	Cross-Claim against a Co-Defendant (formerly Form 3.6 Cross-Claim Against Coparty)
Form 3.15	Reserved
Form 3.16	Affidavit of Default
Form 3.17	Application to Condemn Funds
Form 3.18	Dismissal
Form 3.19	Notice of Garnishment
Form 3.20	Motion to Quash Garnishment and Request for Hearing
Form 3.21	Affidavit of Property Exempt from Execution
Form 3.22	Application for Release and Satisfaction of Judgment

Form 3.23	Release and Satisfaction of Judgment
Form 3.24	Reserved
Form 3.25	Request for General Execution (Praecipe)
Form 3.26	Notice of Appeal (formerly Form 3.13 Notice of Appeal)
Form 3.27	Verification of Account, Identification of Judgment Debtor, and Certificate Re Military Service

These forms shall **take effect immediately**. Until July 1, 2012, however, parties may use either the current pleadings forms in place in Chapter 3 of the Iowa Court Rules or the new pleadings forms released with this Order. Effective **July 1, 2012**, the Court rescinds Chapter 3 of the Iowa Court Rules, Standard Forms of Pleadings for Small Claims Actions, in its entirety and adopts the revised Chapter 3 of the Iowa Court Rules attached to this Order. Beginning July 1, 2012, the new pleadings forms released with this Order shall be used exclusively pursuant to Iowa Code section 631.15.

Dated this 7<sup>th</sup> day of May, 2012.

The Supreme Court of Iowa

By Mark S. Cady  
Mark S. Cady, Chief Justice